



Harpenden Building Society  
38 High Street, Tring,  
Hertfordshire, HP23 5AA  
(Inland Revenue Reference: Z1047)

### CASH ISA TRANSFER AUTHORITY FORM

Information about the investor (to be completed by the ISA investor)		
Title:	First name(s):	Surname:
Date of birth:	National Insurance number: (if you have one)	
Permanent residential address:		
Postcode:		
Contact Tel No (inc. area code):		

Information about the ISA to be transferred (to be completed by the ISA investor)	
Name of existing ISA Manager:	
Address of existing ISA Manager:	
Account number of existing ISA to be transferred:	
1. Do you want to close your current cash ISA and transfer all the balance, including the accrued Interest ?      Yes <input type="checkbox"/> No <input type="checkbox"/>	
If requesting a partial transfer, please check with your existing ISA Manager that this is possible.	
2. Have you subscribed to your current cash ISA in the current tax year? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>If you answered YES to Q1, please ignore Q3 and Q4</b>	
3. If you answered YES to Q2: Do you want to transfer current tax year subscriptions as part of this transfer?      Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>It is important to note that under HM Revenue &amp; Customs ISA Regulations, only whole transfers of current tax year subscriptions and interest can be accepted.</b>	
4. Please specify how much of your cash ISA you want to transfer: If <b>only</b> current year subscription plus interest is to be transferred, tick here <input type="checkbox"/>	
OR specify £ <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> OR Which Tax Year _____	

**Transfer Authority (to be completed by the ISA investor)**

I authorise my existing ISA Manager (as specified above) to transfer the ISA (account number overleaf) to Harpenden Building Society. I authorise my existing ISA Manager to provide Harpenden Building Society with any information, written or non-written, concerning the cash ISA and to accept any instructions from them relating to the cash ISA being transferred.

Where a period of notice is required for closure/part transfer of the existing cash ISA, I give my consent to either: [ISA investor to tick as appropriate]

- 1. Serve the full notice period before this instruction can be processed;
- OR
- 2. Proceed immediately with the transfer and bearing any consequential penalty which may be Applied.

Signed: ..... Date: .....

**Transfer Acceptance (to be completed by new ISA Manager)**

In circumstances where the funds to be transferred are not cash deposits, please notify me as I may not be able to accept the transfer. Otherwise I, Harpenden Building Society am willing to accept this investor's cash ISA funds, subject to HMRC rules (the ISA Regulations). I deem the date shown below to be the transfer date of this cash ISA.

Please ensure that the cheque is made payable to Harpenden Building Society re: "Name of Investor" and posted to address detailed below.

Harpenden Building Society, 38 High Street, Tring, Hertfordshire, HP23 5AA

Date:

Name:

Telephone:

Address:

Postcode:

Email: